



The Oxford School, Dubai

مدرسة أكسفورد ، دبي

REF: TOS/EC/JS/SS/20-21/Apr/134

11th April 2021

Subject: Virtual Parent Teacher Meeting – FS2 to Year 13

Dear Parents,

The Oxford School believes that interaction between parents and teachers is crucial as it gives an opportunity to connect and bond for the benefit of their children. To enhance this, we are conducting a **Virtual Parent Teacher Meeting on Thursday, 15th April 2021, from 8.30 am to 1.30 pm** where all teachers will discuss your ward's Term 2 performance focusing on the strengths and areas for improvement in all the subjects. Therefore, **Thursday will be a non-instructional day for all students.**

For FS, Primary and Secondary, meeting with the class teachers will be conducted from 8.30 am to 11.00 am and meeting with the subject teachers will be conducted from 11.30 am to 1.30 pm. The subject teachers of Arabic, Islamic, French, Urdu, and ME will be available from 8.30 am to 1.30 pm, if you wish to schedule any meeting with them.

You can meet your ward's class teachers through their class TEAMS id. To meet with the subject teachers, **we will share the meeting booking links with you through the TEAMS communication channel by tomorrow morning.** All you need to do is click on the link and book your convenient time with the teacher. At the scheduled time, please log in with your child's Teams account to meet the teacher. **All the bookings/appointments must be done before Tuesday 1.30 pm since any requests for meeting after the mentioned time will not be strictly entertained.**

To make this meeting more effective and purposeful, you will be given a 5-minute slot with the teachers you wish to meet. We request you to utilize this opportunity and have a crisp and short meeting. Kindly requesting you to refrain from exceeding the time limit of 5 minutes with each teacher to ensure most of the parents are benefitting with the meeting.

Please note that if your ward's fee is paid after **13th April 2021**, the teachers might not be able to give you a time slot for the Virtual PTM and so kindly ensure that all outstanding fees is cleared on or before the mentioned date.

Looking forward for a productive PTM.

Best Regards,

Deepa Vinod
Acting Principal

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