

Occupational Health and Safety

2023 – 2024



POLICY INFORMATION

Policy lead	Becky Njombo Ta
Last review date:	September 2023
Reviewed by:	SLT
Next review date:	September 2024
Approved by:	Principal – Daspo Yiappos



Purpose

- 1.1 At the Oxford school we believe that to realize the full potential of our learners depends on our ability to continuously improve, while protecting our students, teachers, parents, vendors and other stakeholders and the environment. Emphasize is given on promoting human health, operational safety, and sustainable practice.

Commitment

- 2.1 The Oxford school is committed to ensure the health and safety, this policy is in the best interest of all Interested parties, students, teachers, Stake holders, vendors, contractors associated support service within the school community.

Scope

- 2.2 The scope of the policy covers all staff, students, parents, Visitors and service providers within the school premises.

Policy objectives

The school Shall ensure

- 3.1 commitment to health and safety.
- 3.2 the health, safety and welfare of all employees, students, parents, contractors, and people visiting our premises, as far as reasonably practicable.
- 3.3 Due diligence in prevention of injury and ill health to all employees, students, parents, contractors, and persons visiting our premises.
- 3.4 compliance with both local laws and relevant legislation and industry best practice schools subscribe.

Arrangements to achieve objectives

Management will ensure:

- 4.1 to establish and implement a robust health and safety management culture.
- 4.2 Commitment is driven by top level management.
- 4.3 To empower employees by providing suitable information, instruction, and training to allow them to perform their roles safely.
- 4.4 Identify and mitigate Health and Safety risks and take proactive actions befitting the school.
- 4.5 Ensure that health and safety performance is continually monitored and improved upon
- 4.6 Communicate and consult with all stake holders on matters of health and safety.



Responsibilities

- 5.1 Ultimate responsibility for health and safety rests with the principal
- 5.2 Manager Health and Safety is responsible for establishing and monitoring health and safety.
- 5.3 The operations Coordinator has a responsibility for ensuring suitable workplace health and safety, conducted maintenance at regular intervals and that issues identified during such inspections are actioned in a timely manner.
- 5.4 All employees have the responsibility to protect their own health, safety, and wellbeing and that of those who may be affected by their acts or omissions.
- 5.5 All Vendors and service providers are responsible for ensuring that they comply with The Oxford School health and safety policies and procedures. Moreover, they are responsible for monitoring their own health and safety performance and that of their employees and sub-contractors.
- 5.6 Management requires collective participation, commitment and accountability for health and safety practice from all interested parties. Line management has a leadership role in the communication and implementation of and ensuring compliance.
- 5.7 This policy shall be regularly reviewed to ensure ongoing suitability.

END