



Artificial Intelligence (AI) Policy

2026 – 2027

POLICY INFORMATION	
Last review date	September 2026
Reviewed by	SLT
Next review date	September 2027
Approved By	Principal – Daspo Yiappos

1. Purpose

The Oxford School, Dubai recognises Artificial Intelligence (AI) as an important and rapidly evolving technology that is transforming education, employment and society. The purpose of this policy is to establish a safe, ethical, responsible and educationally purposeful approach to AI across the School, in full alignment with the requirements of the Knowledge and Human Development Authority (KHDA) and the UAE Ministry of Education. It aims to ensure that AI enhances learning and teaching while maintaining:

- Academic integrity
- Student safety and wellbeing
- Privacy and data protection
- Teacher professional judgement
- Creativity and independent thinking
- Equity and accessibility for all students, including Students of Determination
- Responsible digital citizenship
- Compliance with UAE national AI regulations and cultural values

The School will promote AI as a learning tool and future-ready skill, rather than a replacement for student thinking, teacher expertise or authentic learning.

2. Scope

This policy applies to:

- All students from Foundation Stage/Kindergarten to Year 13
- All teaching and non-teaching staff
- School leadership
- Parents and guardians
- AI tools and platforms used on School-managed devices or accounts
- AI tools used for teaching, learning, assessment, administration and School-related activities

The policy applies whether AI tools are accessed through School systems, personal devices or external platforms when they are being used for School-related work.

Important age restriction: in line with the UAE Ministry of Education's *Safe and Responsible Use of Artificial Intelligence in Classrooms* guidance (February 2026), generative AI tools (e.g. chatbots and content-generation platforms) must not be used independently by students under the age of 13 or in year groups below Year 7. Students in Foundation Stage to Year 6 will be introduced to AI concepts only through teacher-led, closely supervised activities, and will not hold individual accounts on generative AI platforms. See *Section 6* for full details.

3. Regulatory Framework and Alignment

This policy has been developed and will be kept under continuous review in alignment with:

- The Knowledge and Human Development Authority's (KHDA) regulatory requirements for private schools in Dubai, issued under Dubai Executive Council Resolution No. (2) of 2017.
- The UAE Ministry of Education's national AI framework for schools, including the "Safe and Responsible Use of Artificial Intelligence in Classrooms" manual (February 2026).
- The UAE Cabinet's national AI curriculum, approved for all public and private schools in the UAE (September 2026).
- UAE Federal Decree-Law No. (45) of 2021 on the Protection of Personal Data.
- UAE Federal Law No. (3) of 2016 on Child Rights ("Wadeema's Law").
- The Ministry of Education's Code of Conduct for Education Professionals (2022).
- The Telecommunications and Digital Government Regulatory Authority's (TDRA) regulations on digital content and cybersecurity.
- The School's existing Academic Integrity and Assessment Policy, Child Protection & Safeguarding Policy, and E-Safety/Digital Citizenship Policy.

This policy will be shared with KHDA upon request and reviewed whenever KHDA or the Ministry of Education issue updated guidance on the use of AI in schools.

4. School AI Principles

The Oxford School, Dubai will follow seven core principles:

4.1 Human First

AI must support human learning and professional judgement. It must not replace the teacher's role or the student's responsibility for learning.

4.2 Purposeful Use

AI should only be used when it provides a genuine educational benefit.

4.3 Responsible Use

Students and staff must understand the limitations, risks and potential inaccuracies of AI-generated information, and human review of all AI-generated content is required before it is used or shared.

4.4 Academic Integrity

Students must not present AI-generated work as their own where AI use has not been explicitly permitted, and generative AI must not be used during formal examinations or assessments unless explicitly authorised.

4.5 Privacy and Safety

Confidential, personal or sensitive information must not be entered into public AI systems unless the platform has been approved by the School and appropriate safeguards are in place, in line with UAE Federal Decree-Law No. (45) of 2021 on the Protection of Personal Data.

4.6 Equity and Inclusion

AI should improve accessibility and learning opportunities without creating unfair advantages or excluding students who have limited access to technology, and should support Students of Determination in line with KHDA's Inclusive Education Policy Framework.

4.7 Age-Appropriate and Regulation-Aligned Use

AI use across the School will strictly reflect the age-eligibility rules, content standards and platform approvals set out by the UAE Ministry of Education and KHDA, with no exceptions made at individual teacher or student level.

5. AI in Teaching and Learning

AI may be used to enhance teaching and learning in appropriate circumstances. Teachers may use approved AI tools to:

- Generate lesson ideas
- Differentiate learning activities
- Create examples and practice questions
- Develop quizzes and formative assessments
- Support lesson planning
- Generate explanations at different levels
- Create classroom resources
- Support language development
- Develop coding and computational-thinking activities
- Analyse learning trends
- Provide ideas for enrichment and extension
- Support personalised learning

However, teachers remain responsible for checking the accuracy, appropriateness, cultural sensitivity and curriculum alignment of AI-generated material. AI-generated content must never automatically be assumed to be correct, and only School-approved AI platforms (see Section 7) may be used.

6. Age-Appropriate Use of AI by Students

The School will progressively develop students' AI literacy, in line with the age-eligibility rules set out in the UAE Ministry of Education's Safe and Responsible Use of Artificial Intelligence in Classrooms guidance.

6.1 Foundation Stage/Kindergarten to Year 6 (under 13)

- Students in this age range will not use generative AI tools independently, and will not hold individual student accounts on any generative AI platform.
- AI concepts (e.g. what AI is, how it can help or mislead people, basic digital citizenship and online safety) will be introduced only through teacher-led, closely supervised whole-class demonstrations.
- Any AI-generated material shown to these students must be pre-checked by the teacher for accuracy and age-appropriateness.

6.2 Year 7 and above (13+)

Students in Year 7 and above may use School-approved generative AI tools under teacher guidance and within the boundaries of this policy and the Academic Integrity and Assessment Policy. Students should progressively learn to:

- Understand what AI is and how it works at an age-appropriate level
- Write effective prompts
- Evaluate AI-generated information
- Identify bias and misinformation
- Verify information using reliable sources
- Understand copyright and intellectual property
- Protect personal information
- Recognise AI-generated media and deepfakes
- Use AI ethically
- Cite or acknowledge AI assistance when required
- Understand when AI use is permitted and when it is prohibited

The UAE Ministry of Education has identified AI mastery, alongside critical thinking, creativity and communication, as an important future skill, reinforcing the need for students to develop both technical and human capabilities.

7. Approved AI Platforms and Tools

Only AI platforms that have been formally reviewed and approved by the School's AI Lead and Senior Leadership Team may be used by staff or students for School-related work. The UAE Ministry of Education has recognised the following generative AI platforms as suitable references for schools to consider, subject to each school's own vetting, age-eligibility rules, and data-protection review before deployment:

- ChatGPT (OpenAI)
- Copilot (Microsoft)
- Gemini (Google)

- Claude (Anthropic)

Before any AI tool is approved for use, the School will review its privacy, security, data-storage and data-processing arrangements, in line with Section 8. The following are strictly prohibited:

- Use of any AI service that has not been approved by the School
- Creating unauthorised accounts on AI platforms for School-related use
- Bypassing the School's cybersecurity systems or content filters to access AI tools
- Using a VPN or similar method to evade School restrictions on AI or internet access

8. Academic Integrity and AI

Students must not:

- Submit AI-generated work as entirely their own
- Use AI during an assessment or formal examination where it is prohibited
- Ask AI to complete an assignment intended to demonstrate their own understanding
- Generate fabricated references or sources
- Use AI to disguise plagiarism
- Use AI to impersonate another person
- Manipulate assessment evidence using AI
- Submit AI-generated coursework without the required acknowledgement
- Rely entirely on AI to complete educational tasks without demonstrating their own understanding

Where inappropriate AI use is suspected, the School will follow its existing Academic Integrity and Assessment Policy.

9. AI Use by Teachers

Teachers may use approved AI tools to improve efficiency and educational practice. Permitted examples include:

- Lesson planning
- Differentiation
- Resource creation
- Question generation
- Feedback drafting
- Professional development
- Research support
- Curriculum planning
- Creating examples and scenarios

Teachers must:

1. Verify AI-generated information.
2. Review resources before giving them to students.
3. Remove inappropriate or inaccurate content.
4. Protect student confidentiality.
5. Maintain professional judgement.
6. Avoid over-reliance on AI.
7. Follow School-approved technology procedures, using only platforms listed in Section 7.

10. Privacy and Data Protection

Staff and students must not enter confidential information into publicly available AI tools. This includes:

- Student names linked to sensitive information
- Student academic records
- Behaviour records
- Medical information
- Safeguarding information
- Parent information
- Staff personal information
- Passwords
- Identification information
- Confidential School documents
- Examination materials
- Unreleased assessment papers
- Photographs, audio or video recordings of students, staff or parents

Recording or transcribing classroom interactions using AI tools is prohibited unless explicit consent has been obtained and the tool has been approved by the School.

Where AI tools are approved by the School, their privacy, security, data-storage and data-processing arrangements must be reviewed before use, in accordance with UAE Federal Decree-Law No. (45) of 2021 on the Protection of Personal Data.

11. AI and Safeguarding

The School recognises emerging risks associated with AI, including:

- Deepfakes
- Image manipulation
- Cyberbullying

- Impersonation
- AI-generated inappropriate content
- Online grooming
- Misinformation
- Manipulation
- Privacy breaches
- Automated scams
- Synthetic media

Any misuse involving harassment, impersonation, sexualised content, threats, bullying or safeguarding concerns must be reported immediately through the School's Incident and Safeguarding Reporting System, in line with the Child Protection & Safeguarding Policy and UAE Federal Law No. (3) of 2016 on Child Rights ("Wadeema's Law").

12. AI-Generated Images, Audio and Video

Students and staff must not create or distribute AI-generated media (including deepfakes) depicting another individual in a misleading, harmful, inappropriate or defamatory manner. The creation of realistic images or videos of students, staff or members of the community requires appropriate permission and must comply with School safeguarding and privacy requirements.

13. Content Standards and Cultural Values

In line with the UAE Ministry of Education's guidance, AI must not be used to generate, request or share content that:

- Contradicts the UAE's religious, national or cultural values
- Contains violent or disturbing imagery
- Includes hate speech or discrimination of any kind
- Spreads misinformation or harmful psychological content
- Encourages illegal behaviour, cyberbullying or self-harm
- Is sexualised or otherwise inappropriate for a school setting

Any AI output that raises a concern under this section must be reported to a teacher or the Safeguarding Team immediately and must not be shared further.

14. AI and Copyright

AI does not remove the responsibility to respect copyright and intellectual property. Students and staff should:

- Use legally obtained resources
- Acknowledge sources
- Avoid copying copyrighted content without permission

- Understand that AI-generated material may reproduce existing copyrighted material
- Follow examination-board requirements
- Attribute sources appropriately
- Avoid sharing copyrighted material with AI platforms without permission

15. AI Across the Curriculum

Departments should explore meaningful applications, aligned with the UAE's national direction toward embedding AI and future skills throughout education, such as:

English

- AI-generated writing comparison
- Bias and language analysis
- Prompt refinement

Mathematics

- Problem-solving verification
- Mathematical reasoning
- Evaluating incorrect AI solutions

Science

- AI-assisted research
- Data analysis
- Scientific modelling

Humanities

- Bias, misinformation and historical interpretation

Art & Design

- Generative design
- Ethical issues surrounding AI-generated art

Business

- AI and future employment
- Marketing and automation
- Entrepreneurship

Computing / ICT

- Machine learning
- Algorithms

- Data
- Prompt engineering
- Generative AI
- Cybersecurity
- AI ethics

All curriculum applications above remain subject to the age-eligibility rules in Section 6: activities for students below Year 7 will use teacher-led demonstrations rather than independent student use of generative AI tools.

16. AI Literacy Progression

The Oxford School, Dubai will follow this progression model:

- **Foundation Stage/KG to Year 6 (under 13):** what AI is, safe use, simple AI awareness (teacher-led only, no independent generative AI use), and digital citizenship.
- **Years 7–8:** supervised prompting, verification, bias, misinformation, responsible use of School-approved AI tools.
- **Years 9–10:** AI applications, data, ethics, critical evaluation, academic integrity.
- **Years 11–13:** advanced AI applications, research, ethics, careers, cybersecurity, university readiness.

The objective is to move students from AI awareness, to AI literacy, to AI fluency, to responsible AI innovation.

17. Roles and Responsibilities

Principal / Senior Leadership

- Ensure policy implementation and compliance with KHDA and Ministry of Education requirements
- Provide strategic direction
- Allocate appropriate resources
- Monitor compliance and prepare for KHDA inspections and quality visits

AI Lead

- Coordinate AI implementation
- Support staff
- Maintain the register of School-approved AI platforms and age-eligibility rules
- Evaluate emerging technologies
- Lead AI professional development

Teachers

- Use AI responsibly
- Teach students responsible AI use
- Enforce the age-eligibility rules in Section 6
- Protect student information
- Verify AI-generated content
- Apply assessment rules consistently

Students

- Follow AI-use instructions
- Maintain academic integrity
- Protect personal information
- Verify AI-generated information
- Disclose AI use when required

Parents

- Support responsible AI use at home
- Encourage independent thinking
- Discuss online safety
- Ensure children understand appropriate and age-eligible use

18. Monitoring and Evaluation

The School will monitor the effectiveness of its AI strategy through:

- Student AI-literacy surveys
- Teacher feedback
- Learning observations
- Assessment outcomes
- AI-related academic-integrity cases
- Staff CPD participation
- Student projects
- Parent feedback
- Department reviews
- Digital-safety incidents

Success indicators may include:

- Increased student AI literacy

- Improved quality of AI-supported learning
- Increased teacher confidence
- Reduction in inappropriate AI use
- Improved digital citizenship
- Increased interdisciplinary AI projects
- Stronger student critical-thinking skills

This policy is subject to continuous monitoring and audit by the School Leadership Team, will be shared with KHDA upon request, and will be reviewed as part of the School's ongoing KHDA quality-assurance visits.

19. Policy Review

This policy will be reviewed annually and whenever significant developments occur in:

- UAE education policy
- KHDA requirements
- The UAE Ministry of Education's national AI curriculum and classroom-use guidance
- Examination-board requirements
- AI technology
- Data-protection requirements
- Safeguarding guidance